

NOTICE OF PUBLIC MEETING

Alan Savage, President
Carolyn Anderson, Vice President
Kim Story, Secretary-Treasurer
Corlis Calvin, Director
Marty Cargile, Director
Wesley Pittman, Director
James Wiley, Director

Susan Cates, Executive Director
JoAnna Wolfe, Administrative Assistant



MEXIA, TEXAS ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING

MEETING SESSION AT 5:00 P.M.
Tuesday, December 12, 2017
Mexia Business Resource Center
Board Room
214 North Sherman Street
Mexia, Texas 76667

MINUTES

Vice President Alan Savage called the meeting to order at 5:10 P.M.

Members Present:	Alan Savage	President
	Carolyn Anderson	Vice President
	Kim Story	Secretary/Treasurer
	Corlis Calvin	Director
	Marty Cargile	Director
	Wesley Pittman	Director
Members Absent:	James Wiley	Director
Also Present:	Susan Cates	EDC Director
	JoAnna Wolfe	Administrative Assistant

CITIZENS COMMENTS

There were no citizens' comments.

MINUTES

Motion made by Carolyn Anderson to approve the minutes of the Mexia Economic Development Corporation (MEDC) Board Meeting on November 14, 2017. Seconded by Marty Cargile. Motion carried unanimously.

FINANCIALS

Motion made by Wesley Pittman to approve the financials for November 2017 and to approve the Bills for Payment. Seconded by Kim Story. Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

Executive Director Susan Cates notified the Board that the MEDC has finally received its retroactive 501(c)(3) status.

Wesley Pittman suggested meeting with the City and discussing downtown lawn maintenance. The Board asked Susan Cates to notify Griffin Lawn Service that December will be the last month their services will be needed since they were on a month-to-month contract, and that the downtown lawn maintenance would be put out for bid in the future once the responsibilities are adjusted.

President Alan Savage requested that the mowing for MEDC owned property at the Industrial Park be put out for bid in January due to multiple parties expressing interest in it.

ECONOMIC DEVELOPMENT INCENTIVE

Jones Funeral Service has submitted the required information per their Performance Agreement dated July 27, 2017, including the Certificate of Occupancy. Executive Director took a tour of the newly renovated building to confirm that the required work had been completed. The grant to be awarded by MEDC is \$15,000 for the completion of the renovation of property located at 931 S Highway 171.

Marty Cargile made a motion to approve the \$15,000 Economic Development Incentive grant. Carolyn Anderson seconded. Motion passed unanimously.

BOARD OF DIRECTOR POSITIONS

Mexia City Council requested input from the MEDC Board of Directors on the removal of existing MEDC Directors such that the Mexia City Council may place up to three City Councilpersons on the MEDC Board of Directors while retaining the number of directors at seven. No MEDC Board Members wish to resign. A memo will be prepared and sent to City Council for their upcoming meeting.

EXECUTIVE SESSION

At 5:30 PM the Mexia EDC Board adjourned into Executive Session as authorized by Chapter 551 of the Government Code for the following purpose:

§ 551.074. Personnel matters – resignation of Executive Director Susan Cates and discuss potential appointment of Interim Director

At 6:11PM the Mexia EDC Board reconvened in Regular Session.

Marty Cargile made a motion to accept the Executive Director's resignation, have her end of duties take place on December 12, 2017, and continue to pay her regular salary through her 30-day notice date of January 5, 2018. Seconded by Wesley Pittman. Motion passed unanimously.

TRANSITION UPON RESIGNATION OF EXECUTIVE DIRECTOR

No action was taken.

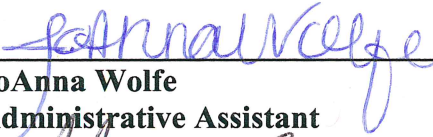
RESOLUTION OF APPRECIATION TO EXECUTIVE DIRECTOR SUSAN CATES

Marty Cargile made a motion of appreciation to Executive Director Susan Cates in recognition of her hard work and dedication to the MEDC over the last two years. Seconded by Corlis Calvin. Motion carried unanimously.


ADJOURN

Motion to adjourn the meeting was made by Wesley Pittman at 6:15 PM. Motion seconded by Marty Cargile. Motion carried unanimously.

ATTEST:



JoAnna Wolfe
Administrative Assistant



Alan Savage
MEDC President

01-09-2018

Date approved

