



MEXIA ECONOMIC DEVELOPMENT CORPORATION UNITED STATES AND TEXAS FLAG GRANT POLICY

The purpose of the United States and Texas Flag Grant Program (Flag Grant) is to encourage patriotic displays that enhance the appearance of commercial properties and foster community pride, which adds to the economic well being of the city.

Mexia Economic Development Corporation (MEDC) will consider awarding Flag Grants to applicants that demonstrate in their applications that exterior installations of US and Texas Flags at businesses or commercial property within the city limits meet the purposes of the Flag Grant program. Flag Grant awards and the amount of such awards will be at the sole discretion of the MEDC Board of Directors.

Flag Grants will focus on the following general guidelines:

1. All grants are subject to the execution of a Performance Agreement by both parties.
2. Flag Grants to reimburse costs for the exterior installation of US and Texas flags will be awarded up to a maximum of 50% of the project cost and a maximum of \$500 per address.
3. Awards will be limited to one Flag Grant per physical address.
4. Only costs from a vendor for purchased labor or materials will be recognized for matching funds. Costs for the applicant's employee labor or in-stock materials are not eligible for reimbursement.
5. The following are allowable items for reimbursement: US flag, Texas flag, flag poles with associated pulley system for freestanding flag installation, flag poles with mounting hardware for wall flag installation, concrete for the setting of freestanding flag poles, lighting specific to the flag display, and labor costs for a contractor for installation of the flag and poles.
6. Grant may be for US lag only, both US and Texas flag, or the addition of a Texas flag to an existing US flag installation.
7. The proposed flag installation project must start after Flag Grant approval and be completed within three (3) months of the award. MEDC may, at its sole discretion, extend the period of performance following written request by the grant awardee.
8. Any plans that require City of Mexia permits must be submitted to the City of Mexia to receive proper approvals and permits.
9. The MEDC Executive Director will verify start of work and completion of work.
10. No grant reimbursement funds will be paid until the project is complete. Cost incurred prior to the date of the grant approval will not be recognized for matching funds.
11. The Flag Grant is a reimbursement for work completed and paid by the grant awardee. MEDC will not be liable to any contractor or supplier for work provided to a grant awardee.

Procedure for Application for a Flag Grant:

1. Complete the grant application. The MEDC will notify applicants within 60 days regarding the approval/rejection of the grant. Applicant may be asked to appear before the MEDC board at a regularly scheduled meeting to present information on the grant.

2. Grant recipient will be officially notified by phone or email.
3. Upon grant approval, grant recipient and MEDC Board President will sign Performance Agreement.
4. If required by city codes, applicant must submit plans to city for proper approvals and permits.
5. Project must be completed within three months.
6. When the project is complete, the applicant must request the MEDC Executive Director to verify completion and costs.
7. Upon verification that the project has been completed and the terms of the Performance Agreement are fulfilled, the MEDC will process a check to the applicant for reimbursement of awarded funds up to the amount at the specified matching percentage.

Notes:

1. MEDC is not responsible for the proper installation of the flags. Installation is the sole responsibility of the business or property owner seeking the grant.
2. MEDC is not responsible for the use of correct etiquette for the flying of American or Texas flags. Please refer to for <http://www.military.com/flag-day/flag-etiquette-dos-and-donts.html> etiquette regarding the US flag and <http://www.house.state.tx.us/about-us/state-of-texas-flag/> for etiquette regarding the State of Texas flag.